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USCIB: 4/61

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24 June 1953

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MEMORANDUM FOR THE MEMBERS OF USCIBEC:


Subject: Proposed Terms of Reference for the USCIB Intelligence Committee.

1. Pursuant to agreement by the Executive Committee at its Third Meeting on 19 June 1953, the enclosure is forwarded for information with a view to discussion at the next regular meeting of the Committee (or at an earlier, special, meeting to be held at the call of the Chairman upon advice that all members are prepared to consider the problem). This paper contains the recommendations of the NSA member as to revision of the originally-proposed terms of reference (USCIB 4/59).

2. The Committee also agreed that [redacted] CIA member of the Intelligence Committee, would prepare a redraft of paragraph 7 of the originally-proposed terms of reference to make it reflect more clearly the intent of the Intelligence Committee. [redacted] proposed rewording of this paragraph is as follows:

"7. The Committee shall resolve conflicts among consumer agencies with respect to requirements or their priorities and, failing to resolve such conflicts, submit them to the USCIB Executive Committee for resolution."

3. Specific points made by the NSA member in explanation of the NSA position will be included in the minutes of the Third Meeting of USCIBEC.


RUFUS L. TAYLOR
Captain, U. S. Navy
Executive Secretary, USCIB

Enclosure
A/s

USCIB: 4/61

~~TOP SECRET - SECURITY INFORMATION~~

PROPOSED USCIB DIRECTIVE NUMBER _____ (CIBD # _____)

PURPOSE, MISSION, COMPOSITION, AND FUNCTIONS OF THE
USCIB INTELLIGENCE COMMITTEE (USCIBINTCOM)

PURPOSE

1. To assist the United States Communications Intelligence Board (USCIB) and the USCIB Executive Committee (USCIBEC) in the discharge of their prescribed duties and responsibilities, there is hereby established the United States Communications Intelligence Board Intelligence Committee (USCIBINTCOM), whose terms of reference are set forth herein.

MISSION

2. To advise USCIB and the Executive Committee on intelligence matters, including the preparation of intelligence requirements and the priorities thereof.

3. To advise the USCIB Executive Committee on intelligence requirements and their priorities. To establish and forward to the Director of NSA detailed information requirements needed to fulfill the intelligence requirements established by the Executive Committee. To serve as a standing group for USCIB and USCIBEC to consider other intelligence matters of common interest for which USCIB is responsible, and to make recommendations on all such matters, as appropriate.

4. To ~~furnish~~ assist the Director, NSA, ~~on~~ in the ~~imple-~~ mentation interpretation of intelligence requirements placed upon the National Security Agency.

~~TOP SECRET - SECURITY INFORMATION~~

COMPOSITION

5. The Intelligence Committee shall be composed of one representative and an alternate from each of the member departments and agencies of USCIB, to be designated by the incumbent USCIB member. In the absence of the regular member, an alternate with plenary power will attend. A permanent non-voting Chairman of the Intelligence Committee shall be ~~nominated~~ appointed from among the personnel assigned to the executive secretariat by the Executive Secretary, USCIB, and ~~approved by~~ with the approval of the Executive Committee.

6. The Committee shall consider the intelligence requirements of each USCIB member and present those requirements in priority order to the Executive Committee.

7. The Committee shall identify conflicts among requirements arising from limitations in available collection and production facilities, and resolve these conflicts, or, failing to do so, submit them to the USCIB Executive Committee for resolution.

8. The Committee will assess NSA publications in order to:

a. Apprise the Executive Committee and the Director of NSA as to the degree these publications fulfill USCIB intelligence requirements, and

b. Provide guidance to the Director, NSA on the method of presentation of NSA's product.

7. The Committee will insure the continuous assessment of NSA end-product publications from the standpoint of content and form in order to

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apprise the Executive Committee as to the degree these publications fulfill USCIB intelligence requirements.

9. ~~The Intelligence Committee shall serve as a standing group for USCIB and USCIBEC to consider other intelligence matters of common interest for which USCIB is responsible, and make recommendations on all such matters. Such recommendations shall be forwarded to the Executive Committee for action unless specifically directed otherwise by USCIB.~~

8. ~~10.~~ It shall be ~~the~~ a function of the NSA representative member to advise the Committee concerning:

a. The NSA current and long range capabilities with respect to the collection and production of information on specific USCIB communications intelligence requirements, including the relative expenditure of effort involved, and

b. The requirements of NSA for documents, studies, and other information prepared by the intelligence departments or agencies, which support its technical operations.

PROCEDURES

9. ~~11.~~ The Intelligence Committee shall meet regularly at the call of the Chairman. A special meeting may be called if, in the opinion of the Chairman or any member of the Committee, circumstances warrant such action.

10. ~~12.~~ An agenda shall be prepared and distributed by the Chairman in advance of each regular meeting. Any member of the Intelligence Committee may place an item on the agenda by notifying the Chairman in writing, or by introducing the item at a meeting with the concurrence of all members. Items may also be placed on the agenda by the Chairman.

~~TOP SECRET SECURITY INFORMATION~~

11. To provide for the immediate needs of individual departments or agencies, the Committee will recommend to the Executive Committee procedures whereby a department or agency may place direct intelligence requests on NSA.

12. 13. The Intelligence Committee shall forward its conclusions and recommendations to the Executive ~~Secretary~~ Committee for appropriate action. When the Committee fails to reach a unanimous agreement on any matter, a report of that fact, together with a brief of the majority and minority opinion, shall be forwarded by the Chairman to the Executive Secretary for appropriate action.