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1	NAME OR TITLE Mr. William Friedman	INITIALS	CIRCULATE
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2	Cook Jones		FILE
	(ALTERNATE)		INFORMATION
3			NECESSARY ACTION
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4	lbr		SEE ME
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REMARKS If you are unable to attend please notify your alternate			
FROM NAME OR TITLE A F Lessard Arnold F. Lessard		DATE 4 April 55	
ORGANIZATION AND LOCATION TNG		TELEPHONE	

4 April 1955

MEMORANDUM TO MEMBERS AND ALTERNATES OF THE PERSONNEL
DEVELOPMENT BOARD

SUBJECT: Monthly meeting of the Personnel Development Board

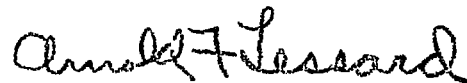
1. The next meeting of the Board will be held April 14th at 1400 in Room 19-244. Regular members of the Board who are unable to attend the meeting should notify their alternates.

2. The agenda for the meeting is as follows:

a. Report by Colonel Duncan Sinclair, Chairman of the joint committee studying the proposal of Captain E.S.L. Goodwin on an NSA policy for Systematic Executive Rotation.

b. Report by Dr. Sydney Jaffe on NSA development activities utilizing outside training facilities. The Board requested this review by Dr. Jaffe at its January meeting for the purpose of reviewing progress to date and making specific recommendations to the Director on the future operation of these programs.

3. A copy of the minutes of the March meeting is attached.



ARNOLD F. LESSARD
Executive Secretary

PERSONNEL DEVELOPMENT BOARD
MEETING OF 22 MARCH - 11:00
GENERAL'S CONFERENCE ROOM

Those present were: General John B. Ackerman, Colonel R. S. Bower, Dr. S. Kullback, Colonel K. I. Davis, Captain E. S. L. Goodwin, Colonel Duncan Sinclair, Mr. Shelby L. Patterson, Mr. Maurice Klein, Captain D. M. Agnew, and Mr. Arnold F. Lessard, Executive Secretary. Dr. Sydney Jaffe, Chairman of the Fellowship Screening Committee, was also present.

1. Old Business: Following a discussion of selection criteria for fellowships, the number and type of fellowships to be granted, and the desirability of awarding fellowships in areas of critical employment, the following actions were taken:

a. Unanimous approval to recommend to the Director granting of full fellowships to the first fifteen candidates on the list presented by the ad hoc screening committee.

b. Approval to further recommend the granting of fellowships to the remaining eight applicants on the list, insofar as available funds permit.

2. New Business:

a. The Agency advantages for a one-year extension of the fellowship of Charles M. Terry at Princeton were considered. It was unanimously voted to recommend approval of the extension.

b. The procedure for selection of nominees for the Industrial College of the Armed Forces and for the National War College was discussed. A vote to recommend submission of the names of all three candidates for the ICAF, Hollis C. Brown, Thomas R. Chattenden, and Oliver R. Kirby, to the Director for final decision, passed unanimously. The Board voted to recommend B. K. Buffham as a candidate for the War College.

c. The application of John A. Gregg for Agency sponsorship in the Harvard advanced Management Program was reviewed. Recommendation for Mr. Gregg's nomination for attendance at Harvard was unanimously approved.

d. Action on General Canane's comments on the selection of supervisors was postponed until future meetings of the Board when subcommittee reports on rotation and appraisal will be made.

Arnold F. Lessard
ARNOLD F. LESSARD
Executive Secretary