

TRAVEL ORDERS REQUEST

To COMP

28 April 1954

1 REQUEST TRAVEL ORDERS TO PROCEED ON TEMPORARY DUTY BE ISSUED TO  
 NAME (last) (first) (middle)

LAST NAME: LAWLESS, FIRST: William  
 GRADE: Consultant VAS SERVICE: Civilian SERIAL NUMBER: N/A ORGANIZATION: NSA R/D PHONE: FROM: Poughkeepsie, New York TO: Washington, D. C. and return

RETURN WITH FOLLOWING DEVIATIONS IN ITINERARY: COMM O/A: 4 May 54 NO DAYS: 5

2 EXPLANATION AND PURPOSE OF TRIP: (use reverse if necessary)  
 Consultation on NSA Technical Problems  
 STA OPER ACC T NO: 37516-02  
 FUNC OR PROJ AND TASK NO:

3 TRIP HAS BEEN COORDINATED WITH THE FOLLOWING STAFF DIVISIONS AND OFFICES:

4 CONTACT FOR ADDITIONAL DETAILS ON TRAVEL OUTSIDE CONTINENTAL U S

5 REQUEST FOR TRAVEL BY IF BY TPA:  
 COMMERCIAL AIR  RAIL  TPA  OWN CAR WITH  PASS IN TRAVEL STATUS  PASSENGER  
 INDIVIDUAL OBJECTS TO TRAVEL BY AIR TDY INVOLVES ATTENDANCE AT CONFERENCES OR CONVENTIONS  
 YES  NO  YES  NO

6A THE FOLLOWING AUTHORIZATIONS ARE REQUESTED:  
 NO EXPENSE TO THE GOVERNMENT  TRAVEL AT NO EXPENSE TO THE GOVERNMENT  RAIL DIRECTED  
 PER DIEM AT \$9.00  TPA IS MORE ADVANTAGEOUS TO THE GOV  GOV TRANS DIRECTED IF AVAILABLE  
 ORDERS TO BE PREPARED IN ACCORDANCE WITH DIRECTIVES ON ATTEND AT CONVENTIONS  OTHER

6B ESTIMATED EXPENSE	PER DIEM RATE	TOTAL PER DIEM	TPA RATE PER MILE	TRANSPORTATION
	\$9.00	\$45.00		\$27.00
JUSTIFICATION IF BY OTHER THAN MOST ECONOMICAL MEANS			OTHER EXPENSE	EST TOTAL EXPENSE
			\$10.00	\$82.00

DATE FORWARDED TO COMP OFFICE OR STAFF DIVISION OFFICER (signature)

FUNDS ARE NOT AVAILABLE  FUNDS ARE AVAILABLE UNDER THE FOLLOWING CITATION  
 WILLIAM F. FRIEDMAN, Sr. Sec., NSASAB.

DATE FORWARDED NSA FISCAL OFFICER (signature)

RECEIVED OFFICE CHIEF OF STAFF (signature)  APPROVED  DISAPPROVED  OTHER

DATE FORWARDED CHIEF OF STAFF (signature)

REMARKS

Please forward orders to S/ASST (Mr. W. F. Friedman)